

Mid-Cape Cultural Council - Monthly Meeting Minutes

Date/Time	February 08, 2023 6:30 PM
Location	Selectboard Conference Room, 2nd floor, Barnstable Town Hall
Facilitators	Sarah Thornington, Margeaux Weber Co-Chairs
Prepared by	Lynne Belfiore, Recording Secretary

Attendees	Initials	Role	Present	Excused	Absent
Sarah Thornington	ST	Co-Chair	X		
Margeaux Weber	MW	Co-Chair	X		
Mark Hopkins	MH	Treasurer	X		
Lynne Belfiore	LB	Recording Secretary	X		
Carolyn Ferrell	CF	Member	X		
Michele McCoy	MM	Member	X		
Rachel Youngling	RY	Member	X		
Kate McMahon	KM	Member	X		
Barbara Hersey		Guest			
Marcy Levington		Guest			

Minutes: January 11, 2023 APPROVED
Treasurer's Report: February 08, 2023 APPROVED with corrections
Status 2021: Complete Status 2022: 3 final reports outstanding
Status 2023: With the exception of five grants all 2023 Grant Cycle paperwork has been submitted.
Discussion: Requesting matching or additional grants funds: Tabled until after March meeting with Falmouth CC representative.
Committee Reports: Communication/Media: 55 Grant Press Releases sent.
Signage and information re: The Sun Compass: RY will have updates for March meeting
Calendar of Events: Chalk Fest October 9. MM will chair
Other: Wellfleet CC would like to meet with us. April meeting 12 meeting 6:30-8:00- round table with other Cape Councils Alice from Falmouth CC will attend the March meeting. Multi-year orgs/artist funded grant data is completed and uploaded to G drive for use in upcoming grant cycles.
Adjourned 7:51 PM
Next Meeting: March 8, 2023 6:30 PM

Action Items (Note open items will be carried on in minutes until closed. Going forward numbering will restart in January with year ex: 1_19)

No.	Action	Status	Owner	Date Raised	Reported Closed
05_21	MW continues to create a spreadsheet with contact information of other Cape Cod Cultural Councils	OPEN	MW	5_12_2021	
09_22	ALL send a casual photo of self to ST for Social Media saying why you are on the council and what you do for fun. Include links personal links, if applicable.	OPEN	ALL	09_14_2022	
09_22	RY will connect with Melissa on rebranding signage for Compass				
01_23	ST will reach out to grantees who have not submitted their final report	OPEN	ST	01_11_2023	02_08_2023
01_23	MW will contact Town of Barnstable Support about possibility of Gmail access.	OPEN	MW	01_11_2023	
01_23	RY will reach out to Mass Cultural to make corrections to letters.	OPEN	RY	01_11_2023	02_08_2023
01_23	ST will create a letter template for informing grantees of their grant approval and their responsibilities.	OPEN	ST	01_11_2023	02_08_2023
01_23	KM will create a press release announcing 2023 grantees.	OPEN	KM	1_11_2023	02_08_2023
01_23	RY will reach out to Falmouth Cultural Council re: Town Meeting approving additional funds.	OPEN	RY	1_11_2023	02_08_2023
01_23	ST will make list of grantees and grant amounts.	OPEN	ST	01_11_2023	02_08_2023
01_23	CF will contact Molly at Cultural Center	OPEN	CF	01_11_2023	
01_23	MW will contact Cape Cod CAN	OPEN	MW	01_11_2023	
01_23	MW, MH, CF will complete a calendar of their monthly responsibilities.	OPEN	MW MH CF	01_11_2023	

No.	Action	Status	Owner	Date Raised	Reported Closed
02_23	ST will reach out to Alzheimer's Family Caregivers	OPEN	ST	02_08_2023	
02_23	CF will send Press Release to MCCC Members	OPEN	CF	02_08_2023	
02_23	MW will contact other councils for April meeting.	OPEN	MW	02_08_2023	
02_23	RY will have update about Sun Compass at March meeting.	OPEN	RY	02_08_2023	

Materials presented at meeting:

Meeting Agenda 02_08_2023 (submitted by Sarah Thornington and Margeaux Webber, Co-Chairs)

MCCC Minutes 01_11_2023 (submitted by Lynne Belfiore, Recording Secretary, MCCC)

MCCC Treasurer's Report 02_08_2023 (submitted by Mark Hopkins, Treasurer, MCCC)