

2021 NOV 12 pm10:29

Mid-Cape Cultural Council - Monthly Meeting Minutes	
Date/Time	October 14, 2021 6:36 PM
Location	Via ZOOM
Facilitator	Sarah Thornington, Margeaux Weber Co-Chairs
Prepared by	Lynne Belfiore, Recording Secretary

Attendees	Initials	Role	Present	Excused	Absent
Sarah Thornington	ST	Co-Chair	X		
Margeaux Weber	MW	Co-Chair	X		
Mark Hopkins	MH	Treasurer	X		
Lynne Belfiore	LB	Recording Secretary	X		
Mary Taylor	MT	Member	X		
Carolyn Ferrell	CF	Member	X		
Michele McCoy	MM	Member	X		
Guests:					
Nancy Meagher					
Kris Clark					

Minutes: September 8, 2021 APPROVED

Treasurer's Report: October 13, 2021 APPROVED

Status 2020 Grants: Three grants are pending.
 Status 2021 Grants: Seven grants paid, two pending
 Grant process explained to guests.

2022 Grant Cycle: Grant Cycle is open.
 Application Deadline: Oct. 15, 2021
 17 applications, 7 drafts (10/13/2021)

Chalk Fest: Successful events at both Hyannis Open Street (Sept. 19) and Yarmouth Seaside Festival (Oct. 11). Council members and Chalk Fest participants appreciated musicians at Yarmouth Chalk Fest.

Communications Committee:

Mail Chimp is organized.

A landing page will be added to the Grantee Reception invitation for grantee responses.
 We are following other Councils on Instagram and Facebook and they are following us.

Media Committee:

MW and ST did an interview with Cape Media Center. They will attend an informational workshop October 19 to prepare for recording a PSA at the end of the month.

Grant Reception Committee: Nov. 4, 2021 5:30-7:00

Save the Date info went out to Grant Recipients. Invitation to follow October 15.

MH has a \$50 gift certificate from Trader Joe's for refreshments. He will approach Stop and Shop and Shaw's for the same.

MH shared example of cone holders for refreshments.

MW and CF will borrow cone holders from Cotuit Center for the Arts

LB will get napkins and cans of seltzer

ST will bring container for recycling cans

ST will check Council email for RSVPs

MW will create a Google form for RSVPs

Community Input Survey: Survey is complete. 18 surveys completed at Hyannis Chalk Fest, 22 at Yarmouth Chalk Fest. Survey to be sent to contacts in Mail Chimp.

Adjournment: 8:24 PM

Next Meeting: November 11, 2021 6:30 PM

Action Items (Note open items will be carried on in minutes until closed. Going forward numbering will restart in January with year ex: 1_19)

No.	Action	Status	Owner	Date Raised	Closed
06_20	All members will recruit new members to MCCC	OPEN	ALL	6_10_2020	10_13_2021
5_21	ST and MW will meet and coordinate a time with Kate McMahon to go to Channel 18.	OPEN	ST MW	5_12_2021	10_13_2021
5_21	MW continues to create a spreadsheet with contact information of other Cape Cod Cultural Councils	OPEN	MW	5_12_2021	
8_14	LB will send a press release to The Barnstable Patriot, The Register, and Cape Cod Times announcing the opening of the 2022 Grant Cycle	OPEN	LB	08_11_2021	10_13_2021
8_14	CF will send an email to all in Mail Chimp database announcing the opening of 2022 grant cycle	OPEN	CF	08_11_2021	10_13_2021
9_08	ST and MW will bring raffle tickets to Chalk Fest for drawing,	OPEN	ST MW	09_08_2021	10_13_2021
9_08	ST will bring a container for raffle tickets.	OPEN	ST MW	09_08_2021	10_13_2021
9_08	ST and MW will bring tables to both Chalk Fests	OPEN	ST MW	09_08_2021	10_13_2021
9_08	ST will create a Community Input Survey and send out to all MCCC members for approval.	OPEN	ST	09_08_2021	10_13_2021
9_08	All members will reach out to one person before the next meeting in an effort to recruit new members	OPEN	ALL	09_08_2021	
9_08	LB will resend to the Town of Barnstable approved minutes for the dates requested by Jessica Rapp-Grassetti	OPEN	LB	09_08_2021	10_13_2021
9_08	.MH and MM will explore options for food donations.	OPEN	MH MM	09_08_2021	10_13_2021
9_08	MH and MM will explore options for food presentation in accordance with COVID guidelines	OPEN	MH MM	09_08_2021	10_13_2021
9_08	LB will create email chain about food for Grant Reception	OPEN	LB	09_08_2021	10_13_2021
9_08	MT will send a "Save the Date" email to all September 27 and a formal invitation October .	OPEN	MT	09_08_2021	10_13_2021
10_13	MT will contact Coast Guard Museum	OPEN	MT	10_13_2021	
10_13	ST will send survey results to us before next meeting.	OPEN	ST	10_13_2021	

Materials presented at meeting:

Meeting Agenda 10_13_2021 (submitted by Sarah Thornington and Margeaux Weber, Co-Chairs)

MCCC Minutes 09_08_2021 (submitted by Lynne Belfiore, Recording Secretary MCCC)

MCCC Treasurer's Report 10_13_2021 (submitted by Mark Hopkins, Treasurer, MCCC)