

Mid-Cape Cultural Council - Monthly Meeting Minutes

Date/Time	January 13, 2021
Location	Via ZOOM
Facilitators	Sarah Thornington, Margeaux Webber Co-Chairs
Prepared by	Lynne Belfiore, Recording Secretary

Attendees	Initials	Role	Present	Excused	Absent
Sarah Thornington	ST	Co-Chair	X		
Margeaux Weber	MW	Co-Chair	X		
Mark Hopkins	MaH	Treasurer	X		
Lynne Belfiore	LB	Recording Secretary	X		
Mary Taylor	MT	Member	X		
Carolyn Ferrell	CF	Member	X		
Guest(s): Jill Horton-Simms					

Minutes: Dec. 9, 2020 APPROVED
Treasurer's Report: January 13, 2021 APPROVED MH reports that RY will provide a document regarding MCCC's responsibilities to Discovery Walk.
Announcements: Carolyn Ferrell has been appointed to MCCC representing the Town of Barnstable. Welcome, Carolyn!
2021 Grant Cycle: Total Grant: \$16,600 29 grant proposals have been submitted One signature will be required to approve reimbursements. (COVID-19 related) MOTION: Hold 5% of grant total (\$830) for administrative costs. APPROVED W-9 will be attached to acceptance letters
2020 Grant Cycle Cape Cod Maritime Museum submitted a reimbursement request without at W-9. They have been contacted. Kathleen Healy submitted an amended grant request: change grant to purchase pitched and non-pitched rhythm instruments. This will meet COVID-19 requirements. APPROVED MOTION: There has been no contact from the Hayden and Handel Society and there is no current contact for them on file. Take \$500 from Handel and Hayden Society Grant and apply the amount to the 2021 grant cycle. APPROVED
Media Committee: Social media accounts were discussed. Continue to send items to ST and MW.
Planning/Committee for meeting with other Cultural Councils, Grant Reception: The planning/committee will be discussed at our March meeting to brainstorm ideas for connecting with past grantees and other councils.
Other: ST and MW met with Dan Horgan, member of Yarmouth Select Board and Chair of Town Committees. He will facilitate MCCC connections with the town (minutes posted on Yarmouth media, our need for members from Yarmouth, connecting with High School students, flyers available at Cultural Center and Town Meeting)
Next Meeting: February 10, 2021 6:00 PM

Adjourned: 7:37 PM

Action Items (Note open items will be carried on in minutes until closed. Going forward numbering will restart in January with year ex: 1_19)

No.	Action	Status	Owner	Date Raised	Reported Closed
2_20	MaH will update date on previous reports.	OPEN	MaH	2_12_2020	01_13_2021
6_20	All members will recruit new members to MCCC	OPEN	ALL	6_10_2020	
8_20	MW will send an email to galleries in Barnstable and Yarmouth to recruit new members.	OPEN	MW	8_12_2020	01_13_2021
12_20	ST will reach out to Songkeepers to request needed documentation.	OPEN	ST	12_09_2020	
12_20	MT will reach out to Steve Holland regarding request from 1717 Meetinghouse	OPEN	MT	12_09_2020	
01_13	LB will contact RY, requesting the template used for grant requests	OPEN	LB	01_13_2021	
01_13	ST will reach out to RY re: Annual Report	OPEN	ST	01_13_2021	

Materials presented at meeting:

Meeting Agenda 01_13_2021 (submitted by Sarah Thornington and Margeaux Webber, Co-Chairs)

MCCC Minutes 12_09_2020 (submitted by Lynne Belfiore, Recording Secretary MCCC)

MCCC Treasurer's Report 01_13_2021 (submitted by Mark Hopkins, Treasurer, MCCC)

MCCC Application Rating Worksheet (submitted by Sarah Thornington)