

A meeting of the Town of Barnstable's Barnstable Municipal Water Supply Board was held on September 16, 2025, at 5:00 PM remotely via ZOOM (as posted per instructions on the agenda) - "The September 16, 2025, meeting of the Barnstable Municipal Water Supply Board shall be conducted remotely and shall be physically closed to the public. Alternative public access shall be provided as set forth below.

ALTERNATIVE PUBLIC ACCESS

Remote access and participation; please utilize the Zoom video link or telephone number and access meeting code:

Join Zoom Meeting <https://townofbarnstable-us.zoom.us/j/83945291534>

Meeting ID: 839 4529 1534, US Toll-free 1-888-475-4499

In attendance were: Sam Wilson, Louise O'Neil, Patrick Ehart, Timothy Stump and Carlos Barbosa.

Staff present: Hans Keijser, Supervisor, DPW-Water Supply Division, Matt Wrobel, P.E., Senior Project Manager-Water & Sewer and Tyler Gilman, P.E., Project Manager.

Also present: Kevin Sampson from Veolia.

A quorum being present, Chair Wilson called the meeting to order at 5:00 PM.

Chair Wilson states, "This meeting is being recorded and broadcast on the Town of Barnstable's Government Access Channel. In accordance with Massachusetts General Laws Chapter 30A, Section 20, the Chair must inquire whether anyone else is recording this meeting and, if so, to please make their presence known." None being heard; none is noted.

A motion was made and seconded to approve the agenda.

ROLL CALL VOTE: YES: Wilson, O'Neil, Ehart, Stump and Barbosa. The Agenda is approved.

A motion was made and seconded to approve the 8/19/25 meeting minutes.

ROLL CALL VOTE: YES: Wilson, O'Neil, Ehart, Stump and Barbosa. The 8/19/25 meeting minutes are approved.

Operations Report –

Sampson informs the board about the following distribution tasks, contract obligations for preventative maintenance, distribution issues and water main breaks that were addressed and repaired in the month of August:

- A service repair inspection was completed at #116 Old Town Road.
- A service repair inspection was completed at #7 Orrs Avenue.
- A service repair inspection was completed at #70 Marston Avenue.
- The annual capacity testing commenced on all of the wells in the system for recommendation of which 4 wells will be rehabilitated in the fall/winter season.
- The Simmons Pond well was shut down due to concern of potential backflow from both the Simmons Pond and Hyannis Port wells due to a faulty check valve which was discovered during the annual capacity testing. The well remained out of service until the repairs were completed.
- A call was received for a possible water break in the vicinity of #88 Bayshore Drive, which turned out to be a result of a neighbor pumping their swimming pool into the road.
- New filter heads were installed in the Mary Dunn #2 lead carbon vessel.
- A call was received, investigated and water leak repair was made at #200 Bayshore Drive.
- Curb stop repairs were completed at #35 Sylvan Drive and #312 Oak Neck Road.

- Farewell celebration was had for O&M technician of 2 years, Lyon Matocinos. He is pursuing an education to become a commercial pilot.

Wilson asks Sampson to explain the lower pictures on page 4 of the Monthly Report; Sampson explains that the pipes are showing the effects of the iron and manganese within the system. Discussion is formed relative to the resident who was draining their swimming pool onto the road; Wrobel states that this is not allowed, adding that a stormwater discharge regulation was put in place last year. The board discusses possibly getting town officials involved to enforce the regulation. O'Neil asks what the customers are supposed to do; Wrobel states he will double check the regulations and proper procedures for the board. It is discussed that the hydrant painting is getting completed quickly; Sampson states they are striving to be 100% complete before winter. Wilson and O'Neil both thank Sampson and staff for their hard work and wish Matocinos great luck in his piloting pursuit.

All required monthly reports and sampling were completed and submitted.

Capital project update by Matthew Wrobel, Senior Project Manager (handout dated September 11, 2025, given) – Wrobel and Gilman review the following projects and progress as follows:

1. New well exploration program, update – No change since last meeting.
2. Pilot testing project Mary Dunn & Airport wells – No change since last meeting.
3. New Straightway Water Treatment Facility (WTF) and Replacement of the Hyannis Port & Simmons Pond wells – Wrobel reports that the pre-construction meeting and Notice to Proceed have been completed and contractor is planning to mobilize on site and start construction in October. He states that DPW & HWS are working to schedule a kick-off ceremony. Keijser states that the dates of: October 28, 29 or 30th at 11AM are the dates being considered for the ceremony. He asks the board to check their schedules and report back if there are any conflicts.
4. Lead Service Line Replacement – Wrobel reports that Kleinfelder has updated the Phase II report to include the pro/con analysis and recommended requirement for the HWS to pay for private portions of water services; this is under review with DPW management. Wrobel states that SRF reimbursement request #3 has been submitted to Mass DEP. He also states that Kleinfelder is still working with the town's GIS department to roll out an interactive map allowing customers to learn about their service line's material status.
5. Route 28 / Yarmouth Road project – No change since last meeting.
6. Route 28 East sewer expansion project, water main extension – No change since last meeting.
7. Ocean Street Water Main – DPW staff is currently revising project plans and specifications relative to the splash pad installation at the Kalmus Beach parking lot in response of comments received at the on-site meeting on 7/16/2025.
8. Mary Dunn 4 well building – Gilman reports that the project site is being wrapped up; stating that the following has been completed: final paving of the driveway, well pump installed and tested, utilities have been set up, standby generator has been tested, and the security system is being finalized. Wilson asks if the cabinet will be installed by the end of November enabling a quick startup; Gilman states "yes", adding that proper functioning will be checked with project completion by the contract end date.
9. Mary Dunn 16" Transmission Main – Wrobel reports that this has been awarded, procurement and contracting is complete, and a projected kickoff meeting is planned for the end of September.
10. Mary Dunn Tank #1 Rehabilitation – Wrobel states that there has been a lot of movement on this project, stating that the sandblasting and priming is completed and the coatings are being started. He adds that a schedule request from the contractor has been approved by DPW/HWS enabling the contractor to work from 7am-5pm weekdays and 7am-3pm on Saturday's at no additional cost.
11. Crocker Street Water Main Replacement – Wrobel states that the target start date of construction is September 29th.

Review of uncollectable accounts and liens, vote – Wilson explains why and the liening process. Keijser adds how only FY'25 unpaid rates and fees can be liened; he explains how most of the properties on the liens list are either vacant/abandoned and have been shut off or in the case of a renter situation where they can't shut off the water. Wilson commends the front office staff with collection efforts, stating that 10k of the 16k from last year have been collected to date. Barbosa asks if funding is in place for seniors who have financial hardship and expresses his concern of these cases going without water. Keijser explains the different hardship/situational levels of protection.

A motion was made and seconded to lien the properties as listed on the chart dated 8/28/2025, provided by Keijser.

ROLL CALL VOTE: YES: Wilson, O'Neil, Ehart, Stump and Barbosa. The properties are to be liened as listed on the chart dated 8/28/2025, provided by Keijser as presented.

Keijser will route the document to the board for signatures, deliver to the Assessor's office where the liens will be attached to the tax records after January.

State of Water Supply Conservation, drought status changed back to level 2 significant drought, discussion & vote – Keijser states that conservation measures have been advertised in the appropriate places. He states that although the drought still exists, he feels that there is no immediate cause for concern, stating that there is enough groundwater available, unless major forest fires occur.

Matters not reasonably anticipated by the Chair – Wilson asks if the translations have been put on the water reports; Keijser states that the reports are currently being printed. He also states that he will include copies of the translated reports in next month's meeting packages and will deliver the other reports to Barbosa for proper distribution. Wilson thanks the two Veolia employees who proofread the reports. Barbosa thanks the board for the translations being done. Wilson reminds the board that October's board meeting will be in-person in the Selectman's Conference Room at 6pm at Town Hall.

A motion is made and seconded to adjourn the Meeting.

ROLL CALL VOTE: YES: Wilson, O'Neil, Ehart, Stump and Barbosa. The Meeting was adjourned at 5:46 PM.

Respectfully submitted,

Marcia Sellitto

DPW, Water Supply Division –Administrative Assistant

Materials presented at meeting:

- Meeting Agenda September 16, 2025 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- Meeting Minutes for approval 8/19/2025 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- B.M.W.S.B. Monthly Report, August 2025 (*presented by:* Veolia)
- FY '26 Pumping Projection spreadsheet, dated 9/10/2025 (*presented by:* Hans Keijser)
- Billed and Received Revenue Projection-FY'26, dated 9/10/2025 (*presented by:* Hans Keijser)
- FY26 Pumping Projection, dated 7/31/2025 (*presented by:* Hans Keijser)
- Copy of Capital Project spreadsheet, dated 9/11/2025, from DPW (*presented by:* Matt Wrobel & Tyler Gilman)
- Copy of Certification of Water Supply Division accounts to be liened, dated 8/28/2025 (*presented by:* Hans Keijser)
- Copy of Massachusetts Drought Alert from Massachusetts Energy & Environmental Affairs, dated 8/18/2025 (*presented by:* Hans Keijser)
- Newspaper Clippings (*presented by:* Hans Keijser)