



The Town of Barnstable
Comprehensive Financial Advisory Committee (CFAC)
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CFAC Committee:

Chair:

Hector Guenther

Members:

Vice Chair, Chuck McKenzie
Clerk, Chris Lauzon
Tom Keane
Chris King
Jeremy Shea
James Sproul
Lillian Woo

Staff Liaison:

Mark Milne

Councilor Liaison:

Betty Ludtke

MEETING MINUTES

Comprehensive Financial Advisory Committee

05.27.2025

6:00 PM

Join Zoom Meeting:

<https://townofbarnstable-us.zoom.us/j/81007039902>

PHONE: 877-853-5257, Meeting ID: 810 0703 9902

Roll Call:

Chair Guenther called the CFAC Zoom meeting to order at 6:02pm

- CFAC Members Present: Hector Guenther, Chuck McKenzie, Lillian Woo, Tom Keane, Jeremy Shea, Chris King, and Chris Lauzon
- Roll call and quorum verified by Chris Lauzon
- CFAC Members Absent: Jim Sproul
- Councilors Present: None
- Staff Present: Mark Milne-Finance Director
- Others Present: None

Motion to approve the minutes of May 12, 2025, made by Lillian Woo, seconded by Tom Keane

Discussion: Clarification of notation on page 3

Roll call vote by Chris L.: Hector=yes, Chuck=yes, Lillian=yes, Tom=yes, Jeremy=yes, Chris K.=yes

Chris L.=abstain

Minutes approved as submitted

Operating Budget Subcommittee Report on the Proposed Fiscal Year 2026 Town Operating Budget

Review provided by Lillian

- Document is available on the Town's website
- Comments: Document is thorough and reflects all comments received by CFAC members

Pages 1 and 2

- No comments or changes

Methodology

- No comments or changes

Overview

- Discussion on the term 'Quality of Life Strategic Plan' will be changed to 'Strategic Plan'

Revenue

- Content is descriptive, and nicely detailed

General Fund

- Suggested comments incorporated

School Department

- The content is thorough and insightful
- Discussion
 - * Outcomes section and clarification on language used regarding changes for students who are economically disadvantaged, have high needs, or current language status and the need for specific resources.
 - * Minor editorial comments suggested
 - * MCAS outcomes: suggested change to language; purpose and data usage discussed.
 - * Bullet 2: Discussion on potential change to the budget limit and suggested language change so the last line will read *'The town may want to explore Barnstable Public Schools' share of the budget'*.
- Tom will address all suggested language changes and edits of paragraph three (3) - Outcomes.

Department of Public Works

- The section is succinct and well written
- No changes

Police Department

- Section is concise and well written
- Each interaction with Chief Challies continues to be transparent, candid, realistic, refreshing and is apparent within this section.

Enterprise Funds

- Discussion
 - * Program cost language will change to *'over one billion'*.
 - * The costs are now done in five-year increments, and financing is continually analyzed.
 - * Tom will adjust the dollar amounts.

Fixed costs

- No changes

Looking ahead

- Each member of the subcommittee contributed to this section.
- Content is well written
- No changes

Acknowledgements

- No changes

Motion duly made to approve the report subject to final edits by Lillian, seconded by Tom

Roll call vote by Chris L.: Hector-yes, Chuck-yes, Lillian-yes, Tom-yes, Jeremy-yes, Chris K.-yes, and Chris L.-yes
Report approved as amended

Tom will implement all recommended edits and distribute to members; Mark will then distribute to the Town Council and have it posted to the Town's website.

Correspondence from Committee Members:

Lillian: Special thanks to the subcommittee members for their hard work, comments and dedication.

Communications from Staff:

- There have been no updates or changes to federal or state funding at this time.
- Public Hearings on the Operating Budget will begin at the June 5th Town Council meeting; the meeting begins at 7:00pm; Chris Lauzon will be presenting. Chris suggests a timeframe of approximately 10 minutes, and Mark will share that timeframe at the Town Council Leadership meeting being held on May 28th.

Matters not reasonably anticipated by the Chair: None

Closing public comment: None

The next CFAC meeting is scheduled for June 9, 2025

Motion duly made by Tom Keane, seconded by Lillian Woo, to adjourn the meeting.

Roll Call vote by Chris L: Hector-yes, Chuck-yes, Lillian-yes, Tom-yes, Jeremy-yes, Chris K., and Chris L. yes
Meeting adjourned at 6:57pm.

Respectfully submitted

Theresa M. Santos



2025.05.12 Minutes
CFAC Draft.pdf



CFAC 2026
Operating budget co

Attachments: