

**CAPE COD GATEWAY AIRPORT COMMISSION**  
Tuesday, December 16, 2025  
Meeting to be held in the Airport Conference Room at 4:00 PM

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**PUBLIC SESSION AGENDA**

1. **Call to Order**
  - a. This meeting of the Cape Cod Gateway Commission is being recorded and broadcast on the Town of Barnstable's Government Access Channel. In accordance with Massachusetts General Laws Chapter 30A, Section 20, I must inquire whether anyone else is recording this meeting and, if so, to please make their presence known.
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Minutes of the previous meetings:**  
October 21, 2025
5. **Public Comment**
6. **Commissioner's Response to Public Comment**
7. **Report from Sub-Committees**
  - **Finance** (*Commissioners Weill, Bailey, Guiod*)
  - **Infrastructure & Marketing** (*Commissioners DiGeorge, Bierwirth, Maillho*)

**PUBLIC SESSION**

**8. OLD BUSINESS**

None

**9. NEW BUSINESS**

**COM1225 – 1 – Review & Approve HRP Associates, Inc Task Order 8: Development of a Groundwater Model for the Airport and Surrounding Area**

**MOTION** to approve HRP Associates, Inc Task Order 8: Development of a Groundwater Model for the Airport and Surrounding Area in the amount of \$81,550. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

**COM1225 – 2 – Review & Approve HRP Associates, Inc Task Order 9: Human Health Risk Assessment Services – Bryan Massa (LSP) presentation**

**MOTION** to approve HRP Associates, Inc Task Order 9: Human Health Risk Assessment Services in the amount of \$100,000. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

**COM1225 – 3 – Task Order 10: 2026 PFAS Consulting Services**

**MOTION** to approve HRP Associates, Inc Task Order 10: 2026 PFAS Consulting Services in the amount of \$168,200. **SPONSOR:** Finance Subcommittee **(May be acted upon)**

**COM1225 – 4 – Review & Approve Nantucket Studios terminal advertising rendering and contract**

**MOTION** to approve Nantucket Studios terminal advertising rendering and contract in the amount of (\$11,720.64) to the airport over three years. **SPONSOR:** Commission **(May be acted upon)**

**COM1225 – 5 – Review & Approve manager spending authority where a specific activity is not specifically covered by a contract amount or Commission vote.**

**MOTION** to approve the manager spending authority where a specific activity is not specifically covered by a contract amount or Commission vote for an approved and budgeted program item in the amount not to exceed \$9,999. **SPONSOR:** Finance Subcommittee **(May be acted upon)**

**COM1225 – 6 – Review & Approve manager spending authority to issue funds to address an emergency situation.**

**MOTION** to approve the manager spending authority where a specific activity is not specifically covered by a contract amount or Commission vote to issue funds to address an emergency situation in the amount not to exceed \$9,999. **SPONSOR:** Finance Subcommittee **(May be acted upon)**

**COM1225 – 7 – Review & Approve safety enhancements of replacing two stop signs with solar powered LED stop signs on Barnstable Road next 660 Barnstable Road and the Atlantic Aviation roadway.**

**MOTION** to approve safety enhancements of replacing two stop signs with solar powered LED stop signs on Barnstable Road next 660 Barnstable Road and the Atlantic Aviation roadway in the amount not to exceed \$4,000. **SPONSOR:** Infrastructure and Marketing Subcommittee **(May be acted upon)**

**COM1225 – 8 – Review & Approve safety enhancements of upgrading the existing crosswalk and associated signage at the crosswalk between 660 Barnstable Road and The Landing at Hyannis**

**MOTION** to approve safety enhancements of upgrading the existing crosswalk and associated signage at the crosswalk between 660 Barnstable Road and The Landing at Hyannis in the amount of \$0.00. **SPONSOR:** Infrastructure and Marketing Subcommittee **(May be acted upon)**

**COM1225 – 9 – Review & Approve the Cape Cod Gateway Airport price, logo design, associated electrical installation and location of the logo on the southwest (rotary) side of the Air Traffic Control Tower.**

**MOTION** to approve the Cape Cod Gateway Airport price, logo design, associated electrical installation and location of the logo on the southwest (rotary) side of the Air Traffic Control Tower. in the amount not to exceed \$40,000. **SPONSOR:** Infrastructure and Marketing Subcommittee **(May be acted upon)**

**10. Reports of Special Committees:**

- Yarmouth Representative Comments

### Updates:

- Correction:
  - At the October 21, 2025, meeting, the American Airlines enplanement/deplanement data was incorrect for the month of June 2025. The correct American Airlines enplanement/deplanement for June 2025 is 1,703 enplanements and 2,386 deplanements instead of the incorrect data of 5,685 enplanements and 6,089 deplanements
- Following the successful conference in Hyannis, the Massachusetts Airport Managers Association presented a \$1,500 donation in November to the Cape Cod Hunger Network, a regional non-profit that provides essential food resources across Cape and the Islands. Thank you to the Atlantic Aviation and airport administrative staff for coordinating the fundraising effort.
- Thank you to the CCGA TSA personnel for their dedication to the airport by performing their duties every day during the longest ever Federal Government shutdown.
- Years of Service: Art Jenner 45 years, Christina Lounsbury 30 years & Hilde Rios 25 years
- FY25 Budget
- MVP Strategic Plan
- Noise
- Projects Update/Status
  - Hardstand
- Leases
  - Steamship Authority
  - JetBlue Lease
  - American Airlines
- Contracts
  - Planning RFP
  - Engineering RFP
- PFAS
  - PFAS public meeting at 4:30 pm, January 14, 2026, Town Hall James H. Crocker Jr. Hearing Room, 367 Main Street, Hyannis, 2<sup>nd</sup> floor

### 11. Announcements – Commissioner's Comments

### 12. Matters not reasonably anticipated by the Chair

### 13. Adjournment – Next Meeting, January 20, 2026

Please Note: The list of matters are those reasonably anticipated by the Commission Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Council may go into executive session. The Commission may also act on items in an order other than they appear on this agenda.

**PERSOS INTERESTED ARE ADVISED THAT, IN THE EVENT ANY MATTER TAKEN UP AT THE MEETING REMAINS UNFINISHED AT THE CLOSE OF THE MEETING, IT MAY BE PUT OFF TO A CONTINUED SESSION OF THIS MEETING, WITH PROPER POSTING.**

For your information the section of the M.G.L. that pertains to postings of meetings is as follows:  
Except in an emergency, in addition to any notice otherwise required by law, a public body shall post notice of every meeting at least 48 hours prior to such meeting, excluding Saturdays, Sundays and legal

holidays. In an emergency, a public body shall post notice as soon as reasonably possible prior to such meeting. Notice shall be printed in a legible, easily understandable format and shall contain: the date, time and place of such meeting and a listing of topics that the chair reasonably anticipates will be discussed at the meeting. For meetings of a local public body, notice shall be filed with the municipal clerk and posted in a manner conspicuously visible to the public at all hours in or on the municipal building in which the clerk's office is located.