



February 16, 2021

CAPE COD GATEWAY AIRPORT COMMISSION

Tuesday, February 15, 2021

Meeting to be held On-line at 4:00 PM - Via link below:

Join Zoom Meeting

<https://zoom.us/j/99251893242>

Meeting ID: 992 5189 3242

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1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Minutes of the previous meetings:**
 - December 17, 2020**
 - January 19, 2021**
5. **Public Comment**
6. **Commissioners Response to Public Comment**
7. **Report from Sub-Committees**
 - **Finance** (*Commissioners Weill, Flores, Bailey*)
 - **Infrastructure & Marketing** (*Commissioners Young, Bierwirth*)



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KATIE RILEY SERVIS Airport Manager | MATTHEW T. ELIA Assistant Airport Manager

AGENDA

8. Old Business

None

9. New Business

EXECUTIVE SESSION: Executive Session pursuant to G.L. c. 30A, § 21(a)(6) to discuss and consider the lease agreement by and between Cape Cod Gateway Airport and Griffin Realty Trust, as an open meeting may have a detrimental effect on the negotiating position of the Commission.

COM0221-01 – Approval of Amendment #2 to the contract for on-call marketing services by and between Cape Cod Gateway Airport and The Quotient Group for the website redevelopment project in the amount of \$29,800

COM0221-02 – Review Amendment #5 to the contract for on-call architectural services by and between Cape Cod Gateway Airport and Fennick and McCredie Architecture, Ltd. (F&M) for the Fleet Hangar Door Replacement Project and T-Hangar Replacement Project in the amount of \$498,096.

10. Report of Special Committees

- Noise Report (July, October, January, April)
- Yarmouth Representative Comments
- Airport Manager’s Report

Updates:

- Airport Finances Update
- CARES Act Projects
 - Replacement of T-hangar,
 - Fleet Hangar Door Replacement,
 - Mary Dunn Way Extension.
- Airport Tree Clearing Project
 - No Update – Spring reseeding
- PFOS/Public Involvement Plan & Update
 - Post mitigation monitoring
 - Meeting on 1/27/2021 with DEP to discuss results of fingerprinting & next steps
- ARFF/SRE Roof Replacement Update –
 - Completed
 - 100% Funded FAA/MassDOT/CARES Act
- Airport Master Plan Update
 - January 26, 2021 3rd PAG meeting completed
 - Good meeting with great questions
 - Overview @ 2/16/2021 Commission meeting for those not in attendance
- FY2022 Budget – Planning underway
 - Present at February meeting with approvals requested at March meetings
 - See Presentation
- Airport Rates & Charges Update (2021 review post-COVID19)
 - FY2022 effort
- Rebranding
 - Terminal name to celebrate 90th Anniversary for Boardman/Polando Flight (date?)
 - Website modifications – starting in March



- Other modifications to be discussed at meeting
- Rectrix Electric Vehicle Charging Stations
- Electric Vehicle Charging Stations & Solar
 - FY2022 vehicle purchases
 - Electric Vehicle Charging Stations.
 - Electric vehicle charging infrastructure programs as part of the Massachusetts Electric Vehicle Incentive Program (MassEVIP),
 - Funded by the 2017 settlement of the Volkswagen (VW) diesel emissions court case, \$4.5 million is being made available for fast charging stations, public-access charging stations, and workplace and fleets charging station infrastructure.

11. Announcements – Commissioner’s Comments

12. Matters not reasonably anticipated by the Chair

13. Adjournment – Next Meeting, March 16, 2021

Please Note: The list of matters, are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Commission may go into executive session. The Commission may also act on items in an order other than they appear on this agenda.

AGENDA ITEMS

As Chair of the Airport Commission, I move to go into Executive Session pursuant to G.L. c. 30A, § 21(a)(6) to discuss and consider the lease agreement by and between Cape Cod Gateway Airport and Griffin Realty Trust, as an open meeting may have a detrimental effect on the negotiating position of the Commission. This meeting will reconvene in open session after the Executive Session.

COM0221-01 – Approval of Amendment #2 to the contract for on-call marketing services by and between Cape Cod Gateway Airport and The Quotient Group for the website redevelopment project in the amount of \$29,800

MOTION to approve Amendment #2 to the contract for on-call marketing services by and between Cape Cod Gateway Airport and The Quotient Group for the website redevelopment project in the amount of \$29,800. **SPONSOR: Management (May be acted upon)**

COM0221-02 – Review and Approve Amendment #5 to the contract for on-call architectural services by and between Cape Cod Gateway Airport and Fennick and McCredie Architecture, Ltd. (F&M) for the Fleet Hangar Door Replacement Project and T-Hangar Replacement Project in the amount of \$498,096.

MOTION to approve Amendment #5 to the contract for on-call architectural services by and between Cape Cod Gateway Airport and Fennick and McCredie Architecture, Ltd. (F&M) for the Fleet Hangar Door Replacement Project and T-Hangar Replacement Project in the amount of \$498,096.

SPONSOR: Management (May be acted upon)





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