



**The Town of Barnstable**  
**Affordable Housing Growth & Development**  
**Trust Fund Board**  
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**Mark S. Ells, Chairman**

**AFFORDABLE HOUSING GROWTH & DEVELOPMENT TRUST FUND BOARD**  
**MEETING**  
June 26, 2020  
9:00 A. M.

Zoom meeting ID: 974 2910 5972

In accordance with the Governor's Order Assuring Continued Operation of Essential Services in the Commonwealth, Closing Certain Workplaces, and Prohibiting Gathering of More Than 10 People issued on March 24, 2020 and extended on March 31, 2020, the April 9, 2020 public meeting of the Affordable Housing Growth and Development Trust Fund Board was be physically closed to the public to avoid group congregation.

Alternative public access to this meeting was provided by Utilizing a Zoom link or a telephone number, both provided in the posted meeting notice.

**Board Member attendees:** Mark Ells (absent), Andy Clyburn (present), Mark Milne (present), Wendy Northcross (absent), Laura Shufelt (present).

**Attendees:** Charlie McLaughlin, Senior Counsel, Ruth Weil; AHG&DTFB Volunteer; Elizabeth Jenkins, Director of Planning and Development, Arden Cadrin, Housing Coordinator, Jake Dewey, Cole Silva, Representing Standard Holdings; Robert Careton & Time Tellman,

**Topics for Discussion:**

**1. Public Comment**

Jake Dewey reported on 500 Bearse's Way project. He may not take funds for the 800 Bearse's Way property as time restrictions.

**2. Approval of minutes for the 06/12/2020 meeting.**

Motion: Laura Shufelt moved the motion to accept the 06/12/2020 minutes as presented, Mark Milne seconded the motion.

Andy Clyburn presented a roll call: Mark Milne (Yes), Laura Shufelt (Yes), Andy Clyburn (Y)

All Votes in favor, Motion carries.

**3. Review and possible approval of revised Notice of Funding Availability (NOFA).**

Ruth Weil presented to the board an updated and revised NOFA. Ruth read into the DOR readings that deed restrictions may need to be included. Ruth Weil and Charlie McLaughlin will find out what the next steps are from here. It was also suggested that a separate CPA page about where the funds are coming from needs to be added.

Ruth went over many proposed changes and must be discussed again again at a future meeting. Laura Shufelt needs more time to give opinions on any changes to the NOFA.

Under predevelopment, the group needs to work on it as questions arose from all members. The trust is not able to make a decision in this meeting for a set number on a unit or if it should be set as a range. The discussion needs to be brought up at the next meeting.

Andy Clyburn has asked Ruth and Charlie McLaughlin to give an update as needed.

Motion: Andy Clyburn motioned to adjourn meeting. Motion was seconded by Mark Milne.

Roll Call Vote: Andy Clyburn presented a roll call: Mark Milne (Yes), Laura Shufelt (Yes), Andy Clyburn (Y)

All Votes in favor, Motion carries.

Shirlee Oakley

Recording Secretary

Accepted \_\_\_\_\_  
Date \_\_\_\_\_ and time \_\_\_\_\_.